GYMEA BAY PUBLIC SCHOOL

PARENT CODE OF CONDUCT

ALL SCHOOLS ARE PROTECTED BY

THE INCLOSED LANDS PROTECTION ACT OF 1901 - Revised 31 July 2012

Parents/carers are:

- welcome to enter the school grounds through the pedestrian entrances to bring their children to and collect their children from school. Students (and accompanying adults) arriving prior to the 8.40am bell must wait under the verandahs at the western end of the library. Parents arriving at 3.00pm must wait away from classrooms in the vicinity of the COLAs or the open area near the June Place entrance.
- requested to take children home immediately after the 3.10pm bell and reminded that there is no play of any kind permitted after school.
- not permitted in classrooms or on verandas unless a prior appointment has been arranged with school staff.
- not permitted in the staffroom except for organised activities and programs.
- requested between the hours of 9.30am and 3.00pm to sign in at the school office and to collect a Visitor’s Lanyard for easy identification on the school grounds. This includes all parent helpers. Canteen helpers sign in at the canteen.
- not permitted under any circumstances to enter student toilets. In an emergency, a unisex staff toilet is available for parent use in the administration building. For organised events, all students will use the K-2 toilets and the 3-6 toilets will be available for adult use.
- may greet students but are not permitted to speak with students for any reason unless the students are relatives or close friends of the family.
- not permitted to take photos or videos of students at school or at school events apart from their own children.
- expected to control their preschool children, keep them quiet at assemblies and keep them off the play equipment and out of the gardens.
- expected to provide easy access for classes leaving the assembly areas
- not permitted to talk with school staff at or after assemblies causing students to wait unsupervised and to miss out on valuable learning time.
- expected to switch off electronic devices or put on silent or discreet modes at official functions and at meetings.
- not permitted to make calls on their electronic devices in the administration block.

If visitors receive calls on their electronic devices in the administration building, they are to move outside the building to the bottom of the steps to take calls.

This Code of Conduct was developed by the executive staff in 2012 and endorsed by the P&C Association on Tuesday 25 June 2013.

To be reviewed as part of the school's review cycle.